



### Event Parking & Footway Application

Department of Transportation – Special Events Office  
200 N. Holliday Street, Lobby/Counter 4  
Baltimore, Maryland 21202  
410-396-1916 [SpecialEvents@baltimorecity.gov](mailto:SpecialEvents@baltimorecity.gov)

|   |   |
|---|---|
| Event Parking Application--\$80 (limit 7 days)<br>Footway Application--\$55 | EZ Park meter--\$35 per day used per space. (each meter =10 spaces) |
| Single space meter--\$25 per day used                                       | IPS meter--\$25 per day used  |

|  |                               |
|--|-------------------------------|
| <b>Applicant Name/ Organization:</b> _____   | <b>Applicant Phone:</b> _____ |
| <b>Applicant Address:</b> _____  |                               |
| <b>Applicant Email:</b> _____  |                               |
| <b>Location (address of adjacent property, nearest cross street or intersection) :</b> _____ |                               |
| _____  |                               |

**List Reason and Information Regarding Use:** \_\_\_\_\_  
\_\_\_\_\_

|   |                          |                        |                        |
|---|--------------------------|------------------------|------------------------|
| <b>Start Date:</b> _____  | <b>Start Time:</b> _____ | <b>End Date:</b> _____ | <b>End Time:</b> _____ |
| <b>Meter ID:</b> _____, _____, _____, _____, _____, _____, _____, _____ |                          |                        |                        |
| _____, _____, _____, _____, _____, _____, _____, _____                  |                          |                        |                        |

*I declare under penalties of perjury that this application, including any accompanying plans and documentation have been examined by myself and to the best of my knowledge and belief are true, correct, and complete as a statement of the use of the Right-of-Way to be covered by this application.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Please note that this application must be submitted no later than 7 days prior to the event. You will be required to post “No Parking” Signs 72 hours in advance. If you are requesting fewer than 10 spaces meters are not bagged but instead “No Parking Signs” are used. Our office accepts Cash, Debit/Credit, Money Order, or Check made payable to the Director of Finance.

↓ **FOR OFFICE USE ONLY. PLEASE DO NOT WRITE IN THIS SECTION** ↓

|                |              |
|----------------|--------------|
| Date received: | Received by: |
|----------------|--------------|