

DEPARTMENT OF GENERAL SERVICES
MINOR PRIVILEGE SCHEDULE OF CHARGES AND REGULATIONS
APPROVED BY BOARD OF ESTIMATES NOVEMBER 23, 2003
EFFECTIVE JANUARY 1, 2005
Penalty 50% of Annual Charge
Inspection Fee 20% of Annual Charge

ZONING CLASSIFICATIONS:

A = Zoned (B-4) (B- 5) B = Zoned (B-2) (B-3) C = All Others

The below is a general explanation for users of the Minor Privilege schedule and Minor Privilege resource documents to help you better understand the “zone” designations that appear on the Minor Privilege Schedule.

“A” zones primarily include high density downtown areas. “B” zones primarily include City Main Streets and Business Districts. “C” zones are comprised of the remainder of city property. For further information you can view the map on the Minor Privilege page designed to display for users both the distribution of these designations throughout the City and what the relationships between these designations.

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>	
<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>

<u>AREAWAYS</u> -- Closed: per Sq. ft.	8.80	6.30	4.20
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Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet.
 Where such cover is an open grating it shall be protected by grates, *guards*, or other *approved* means. Means shall be provided to prevent persons falling into areaways while the covers are open.

*If within area bounded by Paca, Fallsway, Pratt and Centre and not in “A” or “B” Zones, to be charged at “B” rates.

(Charges to be computed from exterior dimensions of walls, footing may be permitted to project not more than 6” beyond exterior of wall).

<u>AREAWAYS</u> – Open: per Sq. ft.	56.30	28.10	14.10
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Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet. Shall be protected by grates, *guards*, or other *approved* means
 No advertising devices allowed on handrails
 Means shall be provided to prevent persons falling into areaways

*If within area bounded by Paca, Fallsway, Pratt and Centre and not on “A” or “B” streets, to be charged at “B” rates.

(Charges to be computed from exterior dimensions of walls, footing may be permitted to project not more than 6” beyond exterior of wall).

<u>AWNINGS</u> – Folding: per Linear Ft.	7.00	5.30	3.50
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\$70.30 minimum charge
 Must be 8 feet above the sidewalk and not to project more than two-thirds the width of the sidewalk. The vertical clearance from the public right of way to the lowest part of any awning, including valances shall be not less than 7 feet.

RATES

	A	B	C
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AWNINGS – Stationary: per Sq. ft.	2.80	2.10	1.40
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\$70.30 minimum charge

Must be 8 feet above the sidewalk and not to project more than two-thirds the width of the sidewalk. The vertical clearance from the public right of way to the lowest part of any awning, including valances shall be not less than 7 feet. This regulation includes Umbrellas.

BALCONIES: per Sq. ft.	7.00	5.30	3.50
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Minimum Charges:	281.30	210.90	140.60
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Where the vertical clearance above grade to projecting balconies is more than 8 feet, 1 inch of encroachment is permitted for each additional 1 inch of clearance above 8 feet, but the maximum encroachment shall be 4 feet.

BALCONIES/UPPER DECKS INCORPORATING OUTDOOR SEATING: In addition to the Balcony/Upper Deck charge there is an additional charge for the Outdoor Seating. See “Cafes on the Sidewalk” for additional charge.

BANNERS: per Sq. ft.	*	2.10	1.40
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Advertising on Flag Poles

* BOE 9/3/64

Minimum Charge: \$70.30

Must be individually approved by the Board of Estimates. Maximum area limited to 300 square feet.

*Prohibited in “A” District per Board of Estimates 8-1-73.

S. Charles Street type supported from top and bottom - \$52.70

BANNERS - Across Street

NON PROFIT ORGANIZATIONS AND CITY AGENCIES ONLY

Requires Temporary Right of Entry Agreement from Office of Permits located in the Lobby of the Abel Wolman Municipal Building

BILLBOARDS - per Sq. ft.	2.80	2.10	1.40
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Not to project more than 8 inches from property line. Reflectors to be charged separately.

BINS: Trash Per Sq. ft.	*	3.50	3.50
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Minimum Charge: \$70.30

B. of E. 6-23-65

Not to project more than 1/3 width of sidewalk. Never to exceed 3 1/2 feet. Maintain 4 feet of clear walkway at all times.

*Not allowed on “A” District Streets - (Hardship as exception only)

Refer to Fire and Health.

BOOTHS - Telephone \$253.10

Outdoor

Maintain 4 feet of clear walkway.

Not to interfere with sign, billboards, etc., or obstruct adjoining properties.

RATES

	<u>A</u>	<u>B</u>	<u>C</u>
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<u>BOOTHS</u> - Ticket: per Sq. ft.	28.10	21.10	14.10
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Regulations the same as show windows.

<u>BRACING AND SHEATHING:</u> per Linear Ft.	1.80	1.80	1.80
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One time charge

Minimum Charge: \$117.20

17 plats - 15 of which are to be processed through the Department of Transportation. To be cut off 3 feet or more below grade.

<u>BRIDGEWAY:</u> per Sq. ft. First Story	15.80	10.60	8.80
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Add \$4.20 per square foot for additional stories

District to be determined from street on which principal building fronts.

Franchise Ordinance--no application required.

BUS SHELTERS - same as regular Minor Privilege Permit Request.

<u>CABINETS</u> - Trunk Amplifier: per Sq. ft.	50.60	50.60	50.60
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Minimum Charge: \$184.30

Under one square foot \$46.90 minimum.

<u>CABLES</u> – Electric: per Linear Ft.	7.00	3.50	3.50
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Underground - ORDINANCE REQUIRED.

<u>CAFES ON SIDEWALKS</u>	Each	337.50	
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B. of E. 7-26-73

Placement of tables and chairs in front of applicants' place of business only.

Tables and chairs must be placed in such a way that an unobstructed pedestrian corridor of a minimum of 5 feet in width is maintained parallel to the street at all times. Where existing obstructions are present (such as fire hydrants, meters) the corridor can be measured to go around these obstructions. For tree grates, the corridor is measured from the out edge of the grate, unless an ADA-compliant grate is installed, in which case the 5 feet can be measured directly from the tree trunk.

*Note: \$14.00 for additional square foot over 80 square feet.

CAFES ON BALCONIES:

Each item charged separately

See Balconies with Outdoor Seating

<u>CANOPIES</u> - Cloth, pipe	Each	351.60	246.10	175.80
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Must be 8 feet in clear and at least 1 foot inside curb.

No lighting or advertising.

RATES

	A	B	C
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CANOPIES - Metal, etc. per Sq. ft.	2.80	2.10	1.40
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Minimum Charge: \$47.00

Must be 8 feet in clear and at least 1 foot inside curb.

No lighting or advertising unless integrated as a part of the original canopy installation.

CASES - Wall or show	Each	140.00	106.00	70.00
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Installation only where no adjoining properties exist.

Not to exceed 8 inches projection or 2 cubic feet volume.

CELLAR DOORS: per Sq. ft.	35.20	21.10	11.70
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Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet.

*If within area bounded by Paca, Fallsway, Pratt and Centre and not on "A" or "B" Street to be charged at "B" rate.

CHRISTMAS TREES - (Sale)	No more than 100 sq. ft.	Minimum Charge: \$70.00
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On City owned lots, flat or daily rate to be set by Board 4-19-50.

No trees permitted at curb or in street, 4 feet of walkway to be kept open.

No fires or trash burning.

Check restricted areas B. of E.

CHUTES - Permanent per Sq. ft.	28.00	21.00	14.00
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Must be at least 10 feet above sidewalk, 14 feet above driveway.

Maximum width 4 feet.

To be removed when not in use.

CHUTES - Temporary	Each	422.00	316.00	211.00
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Must be at least 10 feet above sidewalk, 14 feet above driveway. Maximum width 4 feet.

To be removed when not in use.

CLEAR WATER CONNECTION \$70.30 Flat charge one time

Applications for Clear Water Connections must come from the Water and Wastewater section of the Department of Public Works.

CLOCKS - Wall mounted	No fee assessed
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Not more than 4 square feet in area and flat against wall.

All others to make electric sign rates.

As these regulations have been developed strictly to assist commercial businesses in their attempt to store refuse in a dumpster in the public right-of-way when no other alternative exists, no other use is either implied nor shall be allowed.

Disregard for any of the above regulations after the permit has been issued will cause immediate cancellation of the permit and immediate removal of the dumpster.

Annual Charge: \$14.00 per square foot of area occupied by the dumpster.

<u>RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>
<u>ELECTRICAL DISTRIBUTION BOX</u> : per Sq. Ft.	28.10	21.10	14.10

Minimum Charge: \$70.30
 BGE
 Utility check required
 Approved BOE 7/10/97

<u>FACING AND VENEERS</u> : per Sq. ft.	*	*	*
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*2" or less - no charge
 *2-4" on 1st floor - up to 200 square feet - \$70.30 flat
 *2-4" on 1st floor - over 200 square feet - \$70.30 annual charge
 More than one story - \$70.30 annual
 WAIVER ORDINANCE required for projection over 4 inches.
 B. of E. 10-27-65

<u>FENCES</u> - Commercial use Sq. ft.	1.75	1.75	1.75
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Minimum Charge: \$70.00
 B. of E. 5-24-67

Fences should be constructed wholly and entirely on the property of the owner of the proposed fence.
 ORDINANCE REQUIRED
 Rates for use of all public right-of-way enclosed.

<u>FENCES</u> - Residential use Sq. ft.	.35	.35	.35
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Minimum Charge: \$35.00
 Same as commercial fences. B. of E. 3-8-50

<u>FIRE ESCAPES</u>	Each	One Time Charge: 141.00 flat	
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Shall not project more than 4 feet. No part, when not in actual use, shall be less than 14 feet above a driveway or 10 feet above a sidewalk. Must be posted for 10 days.
 B. of E. 3-8-50

<u>RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>
<u>PIPE LINES:</u> per Linear Ft.	7.00	3.50	3.50

Minimum Charge: \$ 70.30
 17 plats - 15 of which are to be processed through Consumer Services.
 Pipe 24 inches and over in diameter (outside dimensions) take tunnel rates.

<u>PLANTERS</u> – Permanent: per Sq. ft	7.00	5.30	3.50
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Minimum Charge: \$35.20
 Not to project more than 1/4 width of sidewalk, not to exceed 2 1/2 feet.
 Minimum height 14 inches.
 To abut building wall or property line.
 Residential planters same as fences.
 B. of E. 11-13-63

<u>PLATFORMS</u> – Portable: per Sq. ft. (Loading docks) May be permitted by B. of E. at its discretion.	42.20	21.10	10.60
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<u>PLATFORMS</u> – Permanent per Sq. ft. 10.60 Shall not project in the public way. (Loading docks) If waived by City Council, to take same rate as portable platforms.	42.20	21.10	10.60
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<u>POLES</u> - Barber Each	70.30	52.70	35.20
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Not to exceed 3 feet in length and 12 inches in diameter.
 Poles in footway not permitted.
 B. of E. 1-6-65

<u>POLES</u> – Flag Each 7.00 flat (Building)			
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NO COMMERCIAL ADVERTISING PERMITTED
 For displaying U. S., State, City and Charity drive flags and banners only.

<u>POLES</u> – Flag per Location 7.00 flat (Sidewalk sockets, temporary)			
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For displaying U.S., State, City and Charity drive flags and banners only.
 Applicant must indemnify and save harmless the Mayor and City Council from liability by securing an insurance policy, with terms no less than \$100,000/\$200,000 bodily injury and \$50,000 property damage, that will remain in effect during the life of the permit.

PUSHCARTS: Movable/Foot Peddler / Not Downtown/ Issued by the State of Maryland. Office located in the Clarence Mitchell Courthouse Room 628.

RATES

	A	B	C
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SIGNS – Cornice (Non-illuminated) (50sq.ft. & over)	3.50	1.75	1.75
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“B” and “C” Districts: 1 to 25 square feet - \$35.20

26 to 49 square feet - \$70.30

“A” District maximum rate double that of above “B” and “C” rates

Signs parallel to building and more than 3-inch projection from property line to take Cornice Sign rate, 3 inches or less projection to take flat sign rate.

Maximum projection 2 feet.

**Excess of 2” projection prohibited in “A” District per B. of E. 8-1-73.

**8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

SIGNS - Electric Double Faced: per Sq. ft.	7.00	5.30	3.50
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Minimum Charge: 70.30

“A” District Charge: 140.60

*Prohibited in “A” District per B. of E. 8-1-73.

*8 inch maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

SIGNS - Electric Single Faced (over 50 sq.ft.)	5.60	2.80	2.80 -
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**“B” and “C” Districts: 1 to 25 square feet - \$70.30

26 to 49 square feet - \$140.60

“A” District minimum rate doubles that of above “B” and “C” rates.

**Excess of 12 inches projection prohibited in “A” District per B. of E. 8-1-73.

**8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

Shall be constructed entirely of metal or other approved incombustible materials.

SIGNS - Flat Single faced (over 25 sq. ft.)	2.80	1.40	1.40
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“B” and “C” Districts: 2 to 12.5 square feet - \$17.60

13 to 25 square feet - \$35.20

“A” District minimum rate double that of above “B” and “C” rates.

*Under 2 square feet - no charge.

Greater than 3 inches projection, apply Cornice Sign rates.

SIGNS – Projecting Signs for Rent or Sale	No Charge
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Maximum projection 4 feet.

Maximum area 12 square feet.

Must be at least 10 feet above the sidewalk.

*Prohibited in “A” District per B. of E. 8-1-73.

*8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

SIGNS – Glass	Each	35.20	24.60	17.60
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Must be flat against wall.

Not to exceed 12 square feet.

Under 2 square feet - no charge.

*Excess of 12 inches projection prohibited in “A” District per B. of E. 8-1-73.

*8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

<u>RATES</u>		<u>A</u>	<u>B</u>	<u>C</u>
<u>SIGNS</u> – Globe	Each	105.50	70.30	52.70

Globes not to exceed 12 inches in diameter nor project over 2 feet.
 *Excess of 12 inches projection prohibited in “A” District per Board of Estimates.
 *8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

<u>SIGNS</u> - Pawnbroker Balls	Per Set	105.50	70.30	52.70
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Each set to consist of no more than 3 balls.
 Limited to 10 inches diameter, projection not to exceed 2 feet.
 *Excess of 12 inches projection prohibited in “A” District per Board of Estimates.

<u>SIGNS</u> - Poster Board	Each	140.60	105.50	70.30
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Theatre
 For billposter purposes.
 Flat against wall, not to exceed 32 square feet.
 Maximum projection 3 inches - Poster Board.
 Maximum projection 6 inches - Theatre.

<u>SNOW MELTING SYSTEMS</u>	Each	-	70.30	
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Electric
 ORDINANCE REQUIRED

<u>STAIRWAYS</u> - Outside	Each	-	-	-	234.40
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Used for egress and ingress to upper floors.
 Ordinance required for masonry construction.
 Board of Estimates 2-16-72.
 Shall not be placed less than 2 feet from an adjoining property line or a wood frame building, except the building to which it is attached.
 Open exterior stairs and their supports shall be constructed of incombustible materials except that such stairs attached to ordinary buildings not over 2,000 square feet in area and not more than 3 stairs, or to metal or wood frame buildings, may be of wood. Where bottom flights of such stairs are retractable, they shall be of counterbalanced hinged type.

STANDS - Newspaper/ Magazine: per Sq. ft. NO NEW ONES PERMITTED

<u>STEPS</u> - New	Set:	Residential	- \$35.20	One Time Fee
		Commercial	- \$70.30	Annual Fee

In the First Fire Zone no projecting steps of any size are permitted. Not to project more than 1/4 width of sidewalk and never more than 4 feet. A clear walkway, not less than 4 feet in width shall always be maintained.
 *Except 6’ in Otterbine, Homestead and Inner Harbor West Residential Projects.

RATES

	A	B	C
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<u>STORM DOOR ENCLOSURE / VESTIBULE:</u> per Sq. ft.	28.10	21.10	14.10
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Minimum Charge: \$70.30
 Permanent (masonry, etc.)
 ORDINANCE REQUIRED

<u>STORM DOOR ENCLOSURE / VESTIBULE:</u> per Sq. ft.	28.10	21.10	14.10
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Minimum Charge: \$70.30
 Portable

<u>SUN SHADE SCREENS/ VERTICAL:</u> per Sq. ft.	1.40	.70	.70
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Minimum Charge: \$70.30
 Must be at least 10 feet above the sidewalk, 16 feet above driveway and 1 foot inside curb.
 Not to project more than 2 1/2 feet in any case.
 B. of E. 6-25-64

TANKS – Under public right of way . NO NEW BARREL INSTALLATIONS PERMITTED

TROLLEYS - NO NEW ONES PERMITTED

<u>TUNNELS-</u> per Cubic ft.	4.20	3.20	1.40
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ORDINANCE REQUIRED
 Outside dimensions to be utilized for basis of computation.

<u>VAULTS:</u> per Sq. ft.	8.80	6.30	4.20
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Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet. District to be determined from street on which principal building fronts.

Building permit is required. Check HCD monitor for special area status (CHAP, BDC, Neighborhood Coordinator and Business Assistance Group.

Application requirements: 1, 2, 3, 5, 7, 8, Projection and Height, 9, 12, Owner's signature, Adjoining owners' names and Certification.

VENEERS - (SEE FACING)

<u>VENT AND EXHAUST STACKS:</u> Each	- 70.30
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Must be at least 10 feet above sidewalk or 14 feet above driveway.
 If below 10 feet above sidewalk, must be dummied to sidewalk.

*Up to 3 square feet. If over 3 square feet, charge to be set by Board of Estimates.

RATES

A _____ **B** _____ **C**

BY: ORDINANCE 783 of 1975

BELAIR MARKET
BROADWAY MARKET
CROSS STREET MARKET
STREET MARKET
MARKET
MARKET

SEE ORDINANCE 783 OF 1975
PAGE 5 – SECTION (Q)
NO PERMIT SHALL BE ISSUED HOLLINS
FOR MINOR PRIVILEGE STALLS LAFAYETTE
OR STANDS WITHIN TWO NORTHEAST
BLOCKS OF THE LIMITS OF THE
SEVERAL MARKETS AS HEREIN
DEFINED.

NOTE 4: STREET MEETINGS: No permit required. Nothing placed in the public right of way. Must comply with all Police, Health, Fire, Transportation, or other City or State agency requirements concerning the use of public spaces.

Permits for STREET DECORATIONS AND BANNERS

Sec. (a) – See procedure for street decorations.