



CITY OF BALTIMORE  
DEPARTMENT OF TRANSPORTATION

Right of Way Services Division  
Special Events and Street Vendors Section  
The Councilman Harry S. Cummings Building  
401 East Fayette Street, Lobby  
Baltimore, MD 21202



**LICENSE RENEWAL NOTICE**

**Check the license type that you are renewing:**

- Food Vendor License in the Downtown Area----- \$375.00
- Food Vendor outside the Downtown Area-----\$75.00
- Merchant Vendor License in the Downtown Area-----\$75.00
- Merchant Vendor License outside the Downtown Area-----\$75.00

Licenses for the current year expire on December 13, 2015. You must renew your license no later than December 31, 2015. By law, all licenses must be publicly displayed and visible at the time of inspection by Baltimore City License Inspectors.

**You must supply a copy of your current Maryland State Peddler’s License and Health Food Permit—as applicable, before we will issue your Vendor’s License.**

Make payment in the form of a check or money order, payable to DIRECTOR OF FINANCE, and return remittance, required documents, and this renewal notice to the address above.

**Please complete the following, even if there are no changes.**

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone No.: \_\_\_\_\_

Vendor Permit License#: \_\_\_\_\_

Name of Business (if applicable): \_\_\_\_\_

License Plate number of the vehicle and Vehicle Identification Number

(VIN) of the vending unit: \_\_\_\_\_