



**CITY OF BALTIMORE DEPARTMENT
 OF TRANSPORTATION
 EXTERNAL COMPLAINT FORM
 Civil Rights Division
 417 E. Fayette Street, 5th Floor
 Baltimore, Maryland 21202**



Title VI of the Civil Rights Act of 1964 (42 United States Code § 2000d) Statement: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Americans with Disabilities Act (ADA) of 1990 is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The Baltimore City Department of Transportation does not discriminate against any person based on race, color, national origin, gender, religion, disability, age, creed, familial status, or in any other basis legally prohibited or protected by Federal and State law. Any complaint against the Baltimore City Department of Transportation for violation of the Title VI of the Civil Rights Act of 1964 under 42 U.S.C § 2000d and/or the Americans with Disabilities Act (ADA) of 1990 should be directed the Baltimore City Department of Transportation, by contacting Larry Ennels at (410) 396-6815.

A person may also file a complaint directly with the Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th floor-TCR, 1200 New Jersey Avenue SE, Washington, DC 20590

Section I:

Name:

Address:

Telephone (Home):	Telephone (Cell):
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E-Mail Address:

Accessible Format Requirements?	Large Print	<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/>
	TDD	<input type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>

Section II:

Are you filing this complaint on your own behalf?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
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*If you answered "yes" to this question, go to Section III.

If not, please supply the name and relationship of the person for whom you are complaining:	
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Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Section III:

I believe the discrimination I experienced was based on (check all that apply):

Race

Color

National Origin

Other (Specify)

Date of Alleged Discrimination (Month, Day, Year): _____

Please describe your complaint below. You should include specific details such as names, dates, times, witnesses, and any other information that would assist us in our investigation. Also please provide any other documentation that is relevant to this complaint.

Complaint:

Section IV		
Have you previously filed a Title VI complaint with this agency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section V		
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State Court?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, check all that apply:		
<input type="checkbox"/> Federal Agency: _____		
<input type="checkbox"/> Federal Court: _____		<input type="checkbox"/> State Agency: _____
<input type="checkbox"/> State Court: _____		<input type="checkbox"/> Local Agency: _____
Please provide information about a contact person at the agency where the complaint was filed.		
Name: _____		
Title: _____		
Agency: Select Agency _____		
Address: _____		
Telephone: _____		
Section VI		
Name of division complaint is against: Select Division _____		
Contact person: _____		
Title: _____		
Telephone number: _____		

You may attach any written materials or other information that you think is relevant to you complaint.

Signature (Required)

Date

Submit this form in person at the address below, or mail this form to:

Baltimore City Department of Transportation

Civil Rights Division

ATTN: Larry Ennels

417 E. Fayette Street, 5th floor

Baltimore, MD 21202

(410) 396-6815