

DEPARTMENT OF TRANSPORTATION
MINOR PRIVILEGE PERMITS
APPROVED BY THE BOARD OF ESTIMATES 1/21/15
Amended 11/9/16
Penalty 50% of Annual Charge
Inspection Fee 20% of Annual Charge

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>		
A = Zoned (B-4) (B- 5)	B = Zoned (B-2) (B-3)	C = All Others		
<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>	

<u>AREAWAYS</u> -- Closed: per Sq. ft.	8.80	6.30	4.20	
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Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet. Covered areaways shall be provided with an incombustible cover at sidewalk level. Where such cover is an open grating, the openings therein shall not be large enough to pass a 3/4-inch diameter ball. Means shall be provided to prevent persons falling into areaways while the covers are open.

*If within area bounded by Paca, Fallsway, Pratt and Centre and not in "A" or "B" streets, to be charged at "B" rates.

(Charges to be computed from exterior dimensions of walls, footing may be permitted to project not more than 6" beyond exterior of wall).

<u>AREAWAYS</u> – Open: per Sq. ft.	56.30	28.10	14.10	
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Not to project more than 1/3 width of sidewalk, never to exceed 3 1/2 feet. Shall be constructed of incombustible materials, except that the stairs in areaways attached to ordinary and wood frame buildings may be of wood. No advertising devices allowed on handrails.

*If within area bounded by Paca, Fallsway, Pratt and Centre and not on "A" or "B" streets, to be charged at "B" rates.

(Charges to be computed from exterior dimensions of walls, footing may be permitted to project not more than 6" beyond exterior of wall).

<u>AWNINGS</u> – Folding: per Linear Ft – one time fee	21.00	15.90	10.50	
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\$210.90 minimum charge

Must be 8 feet above the sidewalk and not to project more than 7 feet or 1 foot inside the curb. No lighting or advertising (identification lettering permitted on apron of awning, no more than 1' high, no more than 1 line of copy.)

<u>AWNINGS</u> – Stationary: per Sq. ft- one time fee	8.40	6.30	4.20	
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\$210.90 minimum charge

Must be 8 feet above the sidewalk and not to project more than 1 foot inside the curb.
 Must be supported from structure or building to which it is attached by rigid metal framework. No lighting or advertising (identification lettering permitted on apron of awning, no more than 1 foot high, no more than 1 line of copy.)

<u>PRIVILEGE</u>	<u>COMPUTATION</u>		<u>ANNUAL CHARGE</u>
<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>

<u>BALCONIES</u> : per Sq. ft.	7.00	5.30	3.50
Minimum Charges:	281.30	210.90	140.60

Not to project more than 1 foot except when all parts are more than 10 feet above sidewalk or 16 feet above a roadway. Maximum projection 4 feet.

<u>BANNERS</u> : per Sq. ft. Advertising on Flag Poles * BOE 9/3/64 Minimum Charge: \$70.30 Maximum area limited to 300 square feet. *Prohibited in "A" District per Board of Estimates 8-1-73.	*	2.10	1.40
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BANNERS - Across Street NON PROFIT ORGANIZATIONS AND CITY AGENCIES ONLY
PLEASE CONTACT DOT-SPECIAL EVENTS OFFICE

BILLBOARDS - NO NEW BILLBOARDS ALLOWED

<u>BINS</u> : Trash Per Sq. ft.	*	3.50	3.50
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Minimum Charge: \$70.30
B. of E. 6-23-65

Not to project more than 1/3 width of sidewalk. Never to exceed 3 1/2 feet. Maintain 4 feet of clear walkway at all times.

*Not allowed on "A" District Streets - (Hardship as exception only)
Refer to Fire and Health.

<u>BOOTHS</u> - Ticket: per Sq. ft.	28.10	21.10	14.10
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Regulations the same as show windows.

<u>BRACING AND SHEATHING</u> : per Linear Ft.	1.80	1.80	1.80
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One time charge
Minimum Charge: \$117.20
To be cut off 3 feet or more below grade.

<u>BRIDGEWAY</u> : per Sq. ft. First Story	15.80	10.60	8.80
Add \$4.20 per square foot for additional stories			

District to be determined from street on which principal building fronts.
Franchise Ordinance required.

PRIVILEGE	COMPUTATION	ANNUAL CHARGE		
		A	B	C
DISTRICT RATES				
<u>BUS SHELTERS</u> - same as regular Minor Privilege Permit Request.				
<u>CABINETS</u> - Trunk Amplifier: per Sq. ft.		50.60	50.60	50.60
Minimum Charge: \$184.30 Under one square foot \$46.90 minimum.				
<u>CABLES</u> - Electric: per Linear Ft.		7.00	3.50	3.50
FRANCHISE ORDINANCE REQUIRED.				
<u>CAFES</u>	Each		337.50	
B. of E. 7-26-73 Placement of tables and chairs in front of applicants' place of business only. Not to project more than 1/3 width of sidewalk and leave a minimum of 5' of open sidewalk THIS FEE IS FOR UP TO 80 SQUARE FEET *Note: \$14.00 for each additional square foot over 80 s.f.				
<u>CANOPIES</u> - Cloth, pipe	Each	351.60	246.10	175.80
Frames supported from sidewalk. Must be 8 feet in clear and at least 1 foot inside curb. No lighting or advertising.				
<u>CANOPIES</u> - Metal, etc. per Sq. ft.		2.80	2.10	1.40
Minimum Charge: \$47.00 Must be 8 feet in clear and at least 1 foot inside curb. No lighting or advertising unless integrated as a part of the original canopy installation.				
<u>CASES</u> - Wall or show	Each	140.00	106.00	70.00
Installation only where no adjoining properties exist. Not to exceed 8 inches projection or 2 cubic feet volume.				
<u>CELLAR DOORS</u> : per Sq. ft.		35.20	21.10	11.70
Not to project more than 1/4 width of sidewalk, never to exceed 3 1/2 feet. *If within area bounded by Paca, Fallsway, Pratt and Centre and not on "A" or "B" Street to be charged at "B" rate.				
<u>CLEAR WATER CONNECTION</u>	\$70.30 Flat charge one time			

Applications for Clear Water Connections must come from the Water and Wastewater section of the Department of Public Work

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>		
<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>	

CLOCKS - Wall mounted No fee assessed

Not more than 4 square feet in area and flat against wall.
All others same as electric sign rates.

CLOCKS - Footway - No new ones permitted.

<u>CONDUITS - Electric per Linear Ft.</u>	7.00	3.50	3.50
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Underground
ORDINANCE REQUIRED
Franchise--no application required.
 Over 24 inches in diameter to take tunnel rates.

<u>CONDUIT SERVICE CONNECTION: per Linear Ft.</u>	7.00	3.50	3.50
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Approved by B.O.E. 11/4/99
 Underground—direct link from main line to property
 Utility investigation required

<u>CORNICES - Mansard: per Sq. ft.</u>	16.80	12.60	8.40
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Minimum Charge: \$210.90
 Shall not exceed 2 feet projection and all parts thereof shall be at least 10 feet above a sidewalk or 16 feet above a driveway.
 *No charge for 14 inches or less projection with no lighting.
 Signs to be charged separately.

<u>DISPLAYS - Fruit and Produce</u>	Not allowed as of 1/15/2015		
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<u>DISPLAYS - Merchandise</u>	Not allowed as of 1/15/2015	-	
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DUMPSTERS - Placing of Dumpsters in Public Right-of-Way

In order to expedite the orderly and timely removal of commercial refuse of on-site origin, the following regulations shall apply to the issuance of Minor Privilege Permits:

Application will be accepted after the following conditions have been met:

Notification of adjoining property owners of intent by mailing a copy of the completed application by Registered Mail, Return Receipt Requested.

Physical inspection of the property by Minor Privilege, Health and Fire Department personnel to verify lack of alternatives for storage of the refuse within property lines.

Dumpsters will not be allowed in the following areas:

Downtown area; between Centre and Pratt Streets, and Fallsway and Paca Street.
 b. Residential Districts as set forth on the Baltimore City Zoning District Map.

Additional regulations:

- Shall not project more than 1/3 the width of the sidewalk, and not more than 4 feet in any case. 4 feet of open walkway must be maintained at all times.
- Shall not be located less than 10 feet from any adjacent property.
- Shall be placed against the wall of building at all times.
- Shall contain no liquids, toxic materials, construction debris or refuse from health institutions.
- No refuse shall be placed on footway in area of the dumpster.
- Shall be emptied within a maximum period of 7 calendar days

As these regulations have been developed strictly to assist commercial businesses in their attempt to store refuse in a dumpster in the public right-of-way when no other alternative exists, no other use is either implied nor shall be allowed.

Disregard for any of the above regulations after the permit has been issued will cause immediate cancellation of the permit and immediate removal of the dumpster.

Annual Charge: \$14.00 per square foot of area occupied by the dumpster.

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>		
		<u>A</u>	<u>B</u>	<u>C</u>
<u>DISTRICT RATES</u>				
<u>ELECTRICAL DISTRIBUTION BOX</u> : per Sq. Ft.		28.10	21.10	14.10
Minimum Charge: \$70.30 BGE Utility check required Approved BOE 7/10/97				
<u>FACING AND VENEERS</u> : per Sq. ft.		*	*	*
*2" or less - no charge *2-4" on 1st floor - up to 200 square feet - \$70.30 flat *2-4" on 1st floor - over 200 square feet - \$70.30 annual charge More than one story - \$70.30 annual WAIVER ORDINANCE required for projection over 4 inches. B. of E. 10-27-65				
<u>FENCES</u> - Commercial use Sq. ft.		1.75	1.75	1.75
Minimum Charge: \$70.00 B. of E. 5-24-67				

ORDINANCE REQUIRED - fences should be constructed wholly and entirely on the property of the owner of the proposed fence.

ORDINANCE REQUIRED - if masonry or reinforced concrete.

Rates for use of all public right-of-way enclosed.

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>		
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DISTRICT RATES

	<u>A</u>	<u>B</u>	<u>C</u>
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<u>FENCES</u> - Residential use Sq. ft.	.35	.35	.35
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Minimum Charge: \$35.00
 Same as commercial fences.
 B. of E. 3-8-50

<u>FIRE ESCAPES</u>	Each	One Time Charge: 141.00 flat	
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Shall not project more than 4 feet. No part, when not in actual use, shall be less than 14 feet above a driveway or 10 feet above a sidewalk. Must be posted for 10 days.
 B. of E. 3-8-50

<u>FLOWERS</u> - Sale of	Each Location	14.00 per day	
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Nothing at curb, maintain 4 feet of walkway at all times. No free standing advertising devices.
 B. of E. 4-19-50

<u>FOOTINGS:</u> per Linear ft.	2.35	2.35	2.35
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Minimum Charge: \$ 70.30
 No footing shall project more than 6 inches when they are less than 10 feet below any sidewalk or driveway level, but such footing projections may be increased 2 inches for each additional 1 foot depth below 10 feet.
 B. of E. 4-28-71

<u>GARAGE DOOR EXTENSIONS</u> : per Sq. ft. -	1.75	1.75	1.75
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NO NEW EXTENSIONS PERMITTED 9-3-14
 Canopy type with folding doors

<u>GARAGE DOOR EXTENSIONS:</u> per Sq. ft. -	3.50	3.50	3.50
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NO NEW EXTENSIONS PERMITTED 9-3-14

Minimum Charge: \$35.20
 Permanent projection
 Not to project more than 1/4 width of sidewalk, never to exceed 2 feet. Door to be closed when car is not in garage.

LANTERNS - Ornamental

\$25.00 One Time Fee

Not to exceed 12 inch projection. Must be 10 feet above sidewalk, 16 feet above driveway. Globe type must have frosted glass.

<u>MARQUEE:</u> per Sq. ft.	5.60	4.20	2.80
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Minimum Charge: \$ 70.30
 Shall be 10 feet above the sidewalk and 1 foot inside curb.
 Must be lighted.
 Signs and curtains to be charged for as electric signs.

<u>MONITORING WELLS:</u>	Each \$70.00		
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Requires a Right of Entry Agreement before Minor Privilege Permit can be issued

<u>PIPE LINES:</u> per Linear Ft.	7.00	3.50	3.50
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Minimum Charge: \$ 70.30 - PIPES OVER 24" IN DIAMETER USE TUNNEL RATES –
 FRANCHISE ORDINANCE REQUIRED

<u>PRIVILEGE</u>	<u>COMPUTATION</u>	<u>ANNUAL CHARGE</u>		
<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>	

ALL SIGNS ARE ONE TIME FEES

SIGNS - Bracket Each Not allowed in A district 158.60 158.60

SIGNS - Easel "A FRAME" or Standard Movable Not permitted per B. of E. 1-6-65

SIGNS - Cloth: (over 100 sq. ft) per sq. ft. 2.10 1.10 1.10

Minimum Charge from 1 to 100 sq. ft. - \$70.30
For advertising removal, occupancy of buildings, sales, etc.
 To be used for 30 days only and not renewed.
 One allowed to a building

SIGNS - Cornice (Non-illuminated) (50sq.ft. & over) 10.50 5.25 5.25

"B" and "C" Districts: 1 to 25 square feet - \$105.60
 26 to 49 square feet - \$210.90
 "A" District maximum rate double that of above "B" and "C" rates
 Signs parallel to building and more than 3-inch projection from property line to take Cornice Sign rate, 3 inches or less projection to take flat sign rate.
 Maximum projection 2 feet.
 **Excess of 2" projection prohibited in "A" District per B. of E. 8-1-73.
 **8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

ELECTRIC SIGNS - per Sq. ft. 21.00 15.90 10.50

Minimum Charge: 210.90
 "A" District Charge: 421.80

Principal lettering on sign must be illuminated; electric bulbs, neon tubing or interior lighting to form letter.
 Twinkle light signs to be constructed entirely of metal per Board of Estimates 9-2-64.
 Must be 10 feet above sidewalk and not to project more than 1 foot inside curb.
 Shall not exceed 50 square feet, and it shall not extend more than 6 feet below its horizontal support.
 *Prohibited in "A" District per B. of E. 8-1-73.
 *8 inch maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

SIGNS - Flat Single faced (over 25 sq. ft.) 8.40 4.20 4.20

"B" and "C" Districts: 2 to 12.5 square feet - \$52.80
 13 to 25 square feet - \$105.60
 "A" District minimum rate double that of above "B" and "C" rates.
 *Under 2 square feet - no charge.
 Greater than 3 inches projection, apply Cornice Sign rates.

SIGNS - Projecting Signs or Rent or Sale No Charge

Maximum projection 4 feet.
 Maximum area 12 square feet.
 Must be at least 10 feet above the sidewalk.
 *Prohibited in "A" District per B. of E. 8-1-73.
 *8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

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<u>DISTRICT RATES</u>	<u>A</u>	<u>B</u>	<u>C</u>	

<u>SIGNS</u> – Glass	Each	35.20	24.60	17.60
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Must be flat against wall.

Not to exceed 12 square feet.

Under 2 square feet - no charge.

*Excess of 12 inches projection prohibited in "A" District per B. of E. 8-1-73.

*8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

<u>SIGNS</u> – Globe	Each	105.50	70.30	52.70
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Globes not to exceed 12 inches in diameter nor project over 2 feet.

*Excess of 12 inches projection prohibited in "A" District per Board of Estimates.

*8 inches maximum projection from building wall on Charles Street from Baltimore to Mount Royal.

SIGN REGULATIONS - General

(In addition to those under the individual sign categories)

Projecting signs over any public way shall be entirely of incombustible materials in the following cases:

1. Where they project more than 3 feet from a building or structure.
2. If any are 45 square feet in area.
3. If any part of such sign is more than 20 feet above the ground level.

Projecting signs exceeding 45 square feet in area and attached to a wall 14 inches or less in thickness shall be hinged signs.

All parts of projecting signs shall be at least 3 feet from any public utility pole or wires.

The owners shall maintain all signs in a safe condition and all exposed parts shall be kept free from decay or corrosion by painting, galvanizing or other approved methods. Signs that are dangerous in any manner shall be made safe or removed.

<u>SNOW MELTING SYSTEMS</u>	Each	-	70.30	
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Electric

ORDINANCE REQUIRED

<u>STAIRWAYS</u> - Outside	Each	-	-	-	234.40
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Used for egress and ingress to upper floors.

Ordinance required for masonry construction.

Board of Estimates 2-16-72.

Shall not be placed less than 2 feet from an adjoining property line or a wood frame building, except the building to which it is attached.

Open exterior stairs and their supports shall be constructed of incombustible materials except that such stairs attached to ordinary buildings not over 2,000 square feet in area

and not more than 3 stairs, or to metal or wood frame buildings, may be of wood. Where bottom flights of such stairs are retractable, they shall be of counterbalanced hinged type.

STANDS - Newspaper/ Magazine: per Sq. ft. Not allowed 1/15/2015

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<u>DISTRICT RATES</u>		<u>A</u>	<u>B</u>	<u>C</u>

VENT AND EXHAUST STACKS: Each - 70.30

Must be at least 10 feet above sidewalk or 14 feet above driveway.
 If below 10 feet above sidewalk, must be dummied to sidewalk.
 *Up to 3 square feet. If over 3 square feet, charge to be set by Board of Estimates.

WALLS - Retaining Each

FRANCHISE ORDINANCE REQUIRED
 *Charge to be set by Board of Estimates

WINDOWS - Bay Each Initial Window: \$1406.00 Flat
 One time fee
 Supported on the ground (201.26) - Residential Properties.
 Not to project more than 1/4 width of sidewalk, never to exceed 2 1/2 feet.

WINDOWS - Bow and Show (Storefronts) per Sq. ft. 28.10 21.10 14.10
 One time fee
 Supported on the ground (201.26) - Commercial Properties.
 Not to project more than 1/4 width of sidewalk, never to exceed 2 1/2 feet.
 *Rate of second floor windows to be 50% of first floor rate.
 *Rate of third floor and above to be \$2.40 per square foot.

WINDOWS - Oriel per Sq. ft. 84.30 63.30 42.30
 One time fee
 Entirely supported from the wall of the building.
 not to project more than 1/4 width of sidewalk, nor more than 4 feet in any case, unless all parts thereof are at least 10 feet above a sidewalk or 16 feet above a driveway.
 *Rate of second floor windows to be 50% of first floor rate.
 *Rate of third floor windows and above to be \$2.40 per square foot.

WINDOW BOXES : NO CHARGE, B. of E. 7-6-66.
 Not to project more than 1/4 width of sidewalk and never more than 2 feet.

APPROVED NOTATIONS

Note 1 - Permit Acquisition

Minor Privilege permits must be acquired within 6 months of filing date. Those requiring special approval of the Board of Estimates must be acquired within 6 months of date of approval by the Board of Estimates.

Note 2 - Tax Exempt Charging (Revoked BOE 12/17 /2003)

Franchise Ordinances: Non-profit organizations, Churches, State of Maryland, and City agencies shall be charged a \$35.20 or \$70.30 fee depending on the nature of the ordinance.

Minor Privilege: The above organizations and agencies shall receive no Minor Privilege tax charge.

Note 3 - Existing Privileges

- Permits to retain, repair or replace Permanent Minor Privileges, same size and location which are not on record, and installed before April 4, 1900, shall be charged a flat fee of \$7.00 for recording.
- All existing privileges not falling within the above categories will be processed for permits at regular annual rates.
- For encroachments installed before securing proper permits there will be an additional charge of 50% penalty on the first charge.