



**REQUEST FOR REVIEW  
ATVES Local Designee  
(Ombudsman)**

**Red Light, Speed, and Commercial Height Enforcement Violations**

**Purpose:** The purpose of this form is for persons to submit requests for review of a citation issued/received due to a red light, speed, or commercial height enforcement violation. If a person believes that they have been issued due to a technical error, they may request a review by the ATVES Ombudsman. The Ombudsman will review the citation issued, any video footage of the violation, and the information provided in this request, and make a determination as to whether the citation was issued erroneously or improperly. The Ombudsman may uphold the citation, and/or make any referrals as deemed necessary. This review provides an opportunity to have contested violations reviewed for decision prior to going to trial.

**Instructions:**

1. Complete the below form.
2. Provide a clear and concise written statement regarding the issue.
3. Submit copies of relevant documents, such as: copy of the citation, proof that you were not driving vehicle with information regarding driver, vehicle bill of sale, any other documents supporting defense.
4. Submit this form and supporting documents via email to [ATVES.Ombudsman@baltimorecity.gov](mailto:ATVES.Ombudsman@baltimorecity.gov).  
Incomplete/unsigned forms will be returned to violation recipient.
6. The Ombudsman may contact you if additional information is needed.

**PLEASE PRINT:**

Contester's Name: \_\_\_\_\_

Company's Name (if commercial vehicle): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Violation/Citation #: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Vehicle Make & Model: \_\_\_\_\_ Vehicle Tag #: \_\_\_\_\_

**I attest that the information provided in this request is true to the best of my knowledge and authorize the use of this information for any subsequent court hearings.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please provide an explanation as to why you believe you should not be held liable for this violation/citation (**PLEASE WRITE LEGIBLY**):

**THIS SECTION FOR OMBUDSMAN ONLY:**

Ombudsman Decision:  Citation to be Abated     Citation to be upheld     Other

Reason for decision: \_\_\_\_\_

Explanation of "Other": \_\_\_\_\_

Ombudsman Signature: \_\_\_\_\_ Date: \_\_\_\_\_